

Job Opportunity Junior Project Manager

Background

Localworks is Uganda's only construction company exclusively dedicated to green architecture. As part of the Localworks design & build collaborative—including our multidisciplinary architecture and engineering design studio—we aim to become East Africa's leading provider of eco-friendly, healthy architecture.

We are a values-driven organization currently implementing Lean Management across our operations. This position is best suited for a young professional with a growth mindset, practical on-site experience, and the ability to lead people. We are particularly seeking candidates who are strong in time management and experienced in enforcing health and safety standards on site.

We strongly encourage qualified female candidates to apply as we work to strengthen gender diversity in our site leadership team.

Our Values

- ▶ We are idealists. Architecture can inspire people, transform communities and heal the planet. Our work makes a difference
- ▶ We are explorers. We research, we engineer, we innovate. The journey means as much to us as its destination.
- ▶ We are craftsmen. Our buildings are carefully conceived, meticulously detailed and skilfully executed. Good things take time.
- ▶ We are professionals. We are proficient in production, dependable in delivery, and transparent in our processes. Our integrity is unquestionable.
- ▶ We are collaborators. We approach everyone with trust and respect, and we value our differences. Together we create

Job title: Junior Project Manager
Reports to: Senior Project Manager
Job purpose: This role involves supervising assembly sites rather than conventional construction sites—where precision, scheduling, and urgency are key to commercial success. The Junior Project Manager will support and coordinate project execution, ensuring on-time delivery, safety compliance, quality performance, and effective team collaboration.

Key responsibilities

The Junior Project Manager shall:

- ▶ Assist in planning and coordinating construction activities on assigned projects.
- ▶ Monitor work schedules, deadlines, and ensure timely progress reporting.
- ▶ Lead coordination during site meetings and follow-up on tasks with the project team.
- ▶ Liaise with architects, engineers, subcontractors, and suppliers to facilitate smooth operations.
- ▶ Track and ensure compliance with health and safety requirements on site.

- ▶ Support procurement and logistics of materials and tools.
- ▶ Manage documentation including progress reports, safety logs, and schedules.
- ▶ Identify risks and collaborate with supervisors to resolve site challenges.
- ▶ Participate in evaluations, hand overs, and project close-out documentation.
- ▶ Perform any other duties and tasks as requested.

Required qualifications, competencies, personal attributes and experience

- ▶ Bachelor's degree in Civil Engineering, Construction Management, or Architecture.
- ▶ Minimum 5 years post-university experience in site supervision or project management, including experience managing on-site teams.
- ▶ At least 3 years of demonstrated experience in implementing health and safety procedures on construction sites.
- ▶ Certificate in Health and Safety is an added advantage.
- ▶ Knowledge of construction processes, drawings, and project management practices.
- ▶ Good command of MS Office; familiarity with MS Project or similar software is a plus.
- ▶ Strong organisational, planning, and communication skills.
- ▶ Self-driven, proactive, and able to work under pressure with multiple deadlines.
- ▶ High level of discipline, professionalism, and attention to detail.

Terms of Employment

The advertised role is for a one-year contract, with a probation period of six months. The position is;

- ▶ Permanently based on one or several of our construction sites;
- ▶ Full-time (48 hours per week);
- ▶ 21 days annual leave;
- ▶ Health insurance.

We offer a locally competitive salary package as well as excellent opportunities for professional growth.

Is this you?

If your experience and motivation align with the above criteria, and if you're passionate about sustainable construction, we'd love to hear from you.

To apply, please send us your CV together with a ca. 2-min video recording. Film yourself using your smartphone while answering the following questions;

- ▶ Why are you interested in the Junior Project Manager role?
- ▶ What excites you about working with Localworks?
- ▶ What are your strengths and areas for growth?
- ▶ In which area of the world do you want to make a difference in your life time?
- ▶ Where do you see yourself in five years?

Please email your CV in PDF format together with a link to your video to opportunities@localworks.ug

Localworks Ltd.
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